



Logan Band Booster Meeting

Minutes

Ryan Whitescarver-President
April Gallagan-Vice President
Vicki Rafferty-Secretary
Lacy Cox- Treasurer
Shanna Gordon-Head Chaperone
Rick Perkins- Head Concession
Jennifer Olis- Head Band Director

Date: 06/13/2022

Time: 6:30pm

Location: LHS Band Room

Attendance

President: X	Vice President: excused	Secretary: X	Treasurer: X
--------------	-------------------------	--------------	--------------

Head Concession: X	Head Chaperone: X
--------------------	-------------------

Others Present: Mindy Travis, Larilyn Short, Sue Addington, Madison Chaffin, Amanda Chaffin, Randy Chaffin, Lisa Stevens, Andrea Fullerton, Sara Bentley, Brian Bently, Amanda Stiverson, Henry Johnson,

AGENDA

I: Secretary: Reading of previous meeting minutes.

President: Motion to Accept Minutes:

1st: Sue Addington

2nd: Rick Perkins

Motion carried.

CORRECTIONS NEEDED TO PREVIOUS MINUTES: Also in attendance for May meeting was Lacy Cox.

II. Treasurer's Report:

Treasurer Notations: Scholarship account was transferred to the general fund to avoid bank fee charges for the account due to not being used often. Closed account and transfer will reflect on the next bank reconciliation. Student fundraising accounts should be the primary focus to increase as the general account is where it should be.

President: Motion to Accept Treasurer's Report

1st Mindy Travis

2nd Henry Johnson

Motion carried.

III. Old Business

Graduation: Went well.

Uniform Collection & Cleaning: Ryan reported it went well. 5 intake stations were available for students to turn in uniforms. Next year he would like to have students oriented on process and to have containers for hats, cords, suspenders, etc to be dropped in when received.

Concessions Close Down: Ryan reported coffee pots were cleaned, drained, and covered. A more thorough clean will be conducted in August prior to concessions opening back up.

Chamber Music at Bowen House: Went well.

Jazz Band at Bowen House: Went well.

Memorial Day Parade: Ryan reported a couple of students experienced overheating at the cemetery and also at the park. Discussion was made to try to coordinate with the parade committee for next year to be in shade. Rick raised a liability issue due to a female student needing EMS services and Ryan stated liability falls on school not the boosters, however, it is the booster's job to support, and Rick suggested this topic be reviewed for next year prior to the event to delve into ways to minimize health issues as much as possible. Brian raised concern for the female student and Ryan reported she is well.

2022-2023 Domino's Pizza Contract: Ryan reported Lacy and himself have not yet met with Chris to review the contract and lock in prices for another year. Henry reported they only had a verbal arrangement. Ryan and Lacy will update us at the next meeting.

2022-2023 Mattress Sale Date: Ryan reported Mattress Sale date has been locked in and is scheduled for October 22, 2022. More information to come.

Destination for Band Trip 2024: destination is still to be announced. With Mrs. Olis recent announcement for leaving, Ryan stated she has a couple of itineraries in the works, but no decision has been made. It was noted that the boosters do not make the decision, but it is solely upon the band director to make the determination, however, they do receive booster input.

Election: Completed and all positions are accounted for.

BCI/Fingerprinting for New Officers: Completed

IV. New Business

Dry Cleaning Schedule: posted on Band booster.org along with the 2022-2023 calendar of events. There will be no attendance during the Parade of Hills this year.

2022-2023 Chaperones: More chaperones are needed. Background check and forms need filled out. Forms are available on bandbooster.org. Ryan stated they could use an existing back ground check from another agency or go to the administration office. Sue noted that there are different levels of background checks. Keri Kunkler at the administration board will make determination if acceptable/unacceptable.

2022 Fundraisers: Form needs submitted to the board office for approval of upcoming fundraiser events. Ryan mentioned submitting the same events as last year. Brian mentioned he wanted to donate a house of windows valued approximately around \$8,000. He is hoping it would net around \$25-30,000 in profit if promoted right. He mentioned he was not contacted to donate for the Fall Festival of Bands and hopes that in the future he and several others are contacted to get donations for the program. More discussion will be held later to discuss the raffle and how to conduct it appropriately. His only stipulation is a bassoon is purchased for the band.

Band Trailer: Ryan noted that Rob Beiter has agreed to continue to pull the trailer as needed. Rick questioned liability if there was an accident. Vicki stated she noticed in previous minutes he had to be registered with the transportation office. Henry confirmed. Vicki will verify Rob will be covered under school insurance in the event of an accident. Corby will be in attendance in our next meeting to discuss the trailer and its progress with lighting, wrap, etc. Boosters will be responsible for having shelving installed.

Pull Gator/Trailer: Ryan stated Rick will need a set of keys for gator.

Uniform Return & Sorting: Ryan stated uniforms will return from dry cleaning on June 23, 2022. They will need sorted upon their return. Vicki asked if dry cleaning was required as some uniforms were quite dingy upon return. Ryan stated they are to be dry cleaned throughout the season. Cost for dry cleaning uniform is \$10.00. Some students pay the fee or have it withdrawn from their student account. Amanda would like to have a way to know how much a student has in their accounts. Lacy stated she is working on that in hopes to have that available in the future.

Dominoes Contract: Ryan and Lacy will get with Chris to lock in 2022-2023 rates. Henry mentioned in the past it was only a verbal agreement. Dominoes brings their trailer and makes pizzas on site for varsity football games, for all other games they are made in store and delivered.

Ferrell Gas Contract: Ryan and Lacy will reach out to Tina at Ferrell gas to have tanks filled for concession stand prior to band camp. Henry stated they filled for free in the past.

Fashion Cleaners – Raincoats & Garment Bags: Ryan stated garment bags cost \$6 a piece and raincoats are \$9 a piece to have dry cleaned. Larilyn and Mindy offered to take the laundry mat and clean them. Vicki asked if they could be reimbursed. Larilyn and Mindy offered to donate depending on price. Next meeting will be July 11th at 6:30, however, uniform sorting will begin at 3pm. Raincoats and bags will be loaded for cleaning at that time to allow for room for sorting.

Purchase 2 New Igloo Coolers: Ryan requested the purchase of 2 new smaller igloo coolers for transporting water. The larger ones are starting to break down and are hard to maneuver. One has a broken wheel. He found Walmart has them for around \$35.00 apiece. Ryan made a motion to purchase 2 coolers. 2nd by Mindy. Motion carried.

Purchase Charging Blocks, Tablet Stands, Square Readers & Charging Docs & Tablets: to be fully stocked the concession stand needs 13 tablets & readers to function properly. Right now there are only 5 tablets & 5 readers. Past booster officers used their personal items and now they are no longer available. Ryan was requesting to purchase USB chargers, tablet stands, square docks, square readers, and headphone jack readers for a total of \$1,218.62 through Amazon. Also needed are 11 chargers at \$24.99 a piece for a total of \$274.89. Brian stated he will donate the cost to purchase but also wants to see the quote for the additional tablets as well. Amanda questioned why the boosters use Square and at what percentage they take. Ryan stated Square receives 3%. She has a friend who may assist in using a different credit card processor to save more money. Henry noted that everything with the boosters is on Square. Donations were requested for tablets but needed to be new enough to accept updates. iPad or Androids are acceptable. Rick noted the concession stand does not have a hard-wired internet connection, only Wi-Fi capability.

July Parent Meeting: Not yet scheduled. Ryan will get with Ms. Olis to schedule a date. Mr. Wright is out sick and Ms. Vanwinkle is out of town.

Student Uniform Online Form: In process. Sizes are needed. Henry will assist April with uniform fitting.

Set Concessions Committee Meeting Date: TBD.

Updated Uniform Insurance List to Cindy BOE: Vicki will find out who the vendor is and if pricing needs updated from previous year.

Knights of the Kitchen Table Bourbon Chicken Kevin Knight: Ryan stated a request was made for Kevin to have a presence during the game to sell his menu and would give a percentage back to the boosters. Discussion was made and Rick questioned what the percentage amount might be. Amount was unknown at the time. With not wanting to take sales away from the booster items, Larilyn made a motion to not have Knights of the Kitchen Table as a contracted vendor during concessions. 2nd by Brian. Motion carried.

Majorette Uniforms: Amanda Stivison questioned the procedure to purchase uniforms/supplies for the majorettes. Lacy stated it should go through her and not through a personal account. Amanda stated she needed to purchase uniforms tomorrow (June 14th) for them to arrive in time. Uniforms are \$355.00 apiece. The head majorette gets the privilege of selecting the uniforms for the season. The majorettes purchase the uniforms and accessories (bags, batons, shoes, etc.) themselves and all in the cost is around \$500, which is much cheaper than previous years. Brian stated people will donate if they are asked. Rick stated there should be a committee to seek sponsorship and to have a select few assist to reach out to personnel/businesses. Amanda would also like to establish a handbook for the majorettes and wanted to know who the authority for review was. Ryan stated it would not be the boosters as we do not govern, only to support and assist. Amanda was referred back to the band director and/or the school board.

Date to clean out barn: TBD.

With no further business to discuss due to the impending rainstorm and tornado sirens:

Motion to Adjourn Meeting

1st Henry Johnson

2nd Brian Bentley

Next Meeting: July 11th, 6:30pm